

Fund-Raising Authorization and Approval Form

(Copies of this form, with any contracts, written agreements and club meeting minutes attached, should be filed with the Principal or designee and the Organization.

All information must be submitted to Site Administration and/or Office of Elementary Ed or Secondary Ed 14 days prior to fund-raiser.)

Name of Club/Organization:		School Name:	
Contact Person:		Phone #:	
Position in Organization:		E-mail:	
Date of Request:		n's Meeting Date (of approval):	
PURPOSE OF FUND-RAISER:			
FUND-RAISER METHOD & DESCRIPTION	ON (what will be sold, how will	it be sold, to whom will solicitations be made, etc.):	
LOCATION OF FUND-RAISER (specific r	oom, address, event or function	on, etc.):	
HOW MANY STUDENTS WILL BE INVOL		7	
		tion and student club, describe who will perform var	rious fund-raising
responsibilities and how will monies be all			
HOW WILL FUNDS BE DISBURSED/SPL	IT? (Please ensure Club is an	APPROVED club.)	
%		%	
VENDOR NAME:			
FUND-RAISER START DATE:	FUND-RAISER END DATE:	ESTIMATED FUND-RAISER GOAL:	
1		IONS ARE NOT PERMITTED	
		andler Unified School District activities that are don llowing groups. Fund-raisers that are jointly sponso	
by both groups. Initial all appropriate:	·		
	1 1	teacher's, & Club Officer's initials required). aiser shall deposit funds and record expenditures in	ı the
· · · · · · · · · · · · · · · · · · ·	•	nt Activities Manual guidelines.	
B. CUSD Recognized Pare	• ,	• •	
		er shall record receipts and expenditures in the p . Funds should be deposited into the parent organization's cl	
student activity account per the allocation described	above. See Fund-raiser Guidelines	for further guidance.)	
All contracts have been thoroughly review fund-raiser, and have been reviewed with the		cluding minimum charges and consequences of po	ossible unsuccessful
TUTIO-TAISET, ATTO TIAVE DEETI TEVIEWED WITH	ne school chilopal.		
Club Sponsor/Parent Org. Officer Signatur	re Date	Principal's or Designee's Approval	Date
Contracts for Student Club fund-raisers or joint fund-raisers must be attached and approved by Superintendency.			
Approved NOT Approved			
Typhiosen Tito! Whitosen	Assistant Superinten	dent Signature or Designee	Date

Remember to submit your cash collection form(s) or crowd funding revenue summary to the Elementary Ed or Secondary Ed office once fund-raiser is complete.